



4/15/2011

Dear members,

Bylaw revisions were included in our April 2011 Member meeting. Members have given their input and a current draft is being sent out for your approval. Bylaws may be amended, repealed or altered in whole or in part at any time by a majority of the vote; at any meeting of the Association; provided that a copy of any amendment proposal for considerations be mailed or *electronically mailed* to the membership at least thirty (30) days prior to the date of the meeting; or by approval of the members through a mail or electronically mailed vote. A final vote will be taken at the Teacher of the Year Awards on May 21, 2011. Please make your voice heard at the event, through the US Postal Service or electronically through the addresses below. Thank You in advance for taking the time to be a part of an organization that continues to strive for excellence.

Address for correspondence and or vote:

Sonia Meier, President Hillsborough AEYC
P.O. Box 320205
Tampa, FL 33679
smeier@rclub.net

A non response will constitute a YES vote.

Exclusions have been lined through and new verbiage is underlined

Hillsborough Association for the Education of Young Children

By Laws

Adopted: 2003

Reviewed: 1/2/03

Revised: 3/11/2011

I. Name

The name of this organization shall be **Hillsborough Association for the Educaion of Young Children**, hereafter also referred to as **Hillsborough AEYC**.

II. Purposes

The purpose of the **Hillsborough Association for the Education of Young Children**, (hereafter "Association") shall be charitable and educational and, include but not limited to serving and acting on behalf of the needs, rights and well-being of all young children in Hillsborough County and their families, with special emphasis on developmental and educational services and resources and fostering the growth and development of the membership in their work with, and on behalf of, young children.

III. Membership

1. Eligibility. Anyone interested in promoting the purposes of this association may become a member upon payment of annual dues.
2. Levels of Membership. All members of the **Hillsborough AEYC** are also members of the ~~Early Childhood Association of Florida (ECA of FL); (FLAEYC)~~ **Florida Association for the Education of Young Children**, the Southern Early Childhood Association (SECA), and the National Association for the Education of Young Children (NAEYC), and are entitled to the rights and privileges of membership consistent with the membership categories of those respective associations
3. Classes of Members. The classes of member shall be Comprehensive Affiliate, Regular Affiliate, and Student Affiliate.
4. Annual Meeting; Quorum; Voting.
 - a. The annual meeting of the members of the association shall be held at such place as the Board may determine.
 - b. The membership shall be informed by mail **and or electronic mail** of the date and place of the meeting no later than three (3) weeks prior to the meeting. A quorum of members shall be present to transact business at the annual meeting.

IV. Governing Body

1. Name. The principle governing body of the association shall be called the Board of Directors (“Board”).
2. Powers and Duties. The Board shall supervise, control, and direct the affairs of the Association, shall determine its policies or changes therein within the limits of the bylaws, and shall actively promote its purposes, and shall have discretion in disbursement of its funds. It may adopt such rules and regulations for the conduct of its business as shall be deemed advisable, and may, in the execution of the powers granted, appoint such committees or agents, as it may consider necessary.
3. Composition.
 - a. The Board shall consist of a President, President-Elect or Past President, three (3) Vice Presidents, Secretary, and Treasurer, elected by the membership of the Association. The size of the Board is subject to change at its discretion; however, the number shall not be less than seven (7).
 - b. No person shall serve on the Board unless that person is a member of the Association.
 - c. Board members shall be elected on a rotational basis to take office on the first of January of each year following their election for their term as designated in these Bylaws or until their successors are elected and qualified, unless she or he is earlier removed or resigns.
 - d. No officer shall serve more than two (2) consecutive terms in the same position.
4. Board Meetings.
 - a. There shall be at least three (3) meetings of the Board during the membership year. Special meetings of the Board may be called by written request of the President or at least five (5) Board members.
 - b. Notice of any meeting of the Board shall be deemed to be duly given to a Board member if mailed or faxed to a Board member at least seven (7) days before the day on which such meeting is to be held, or is provided by telephone or other means of electronic communication, not later than two days before the day on which such meeting is to be held. Each such notice shall state the time and place of the meeting and the general purpose of the meeting.
5. Quorum and Voting
 - a. A simple majority of the Board shall constitute a quorum for the transaction of business.
 - b. Any action required to be taken at a meeting of the Board may be taken without a meeting, if proper notice of the proposed action is given in writing to all directors and thereafter a consent in writing approving the action is signed by all the directors entitled to vote on the subject. If a response has not been acknowledged within a three day period, this would

constitute a yes vote. Electronic mail is an accepted form of communication.

6. Resignations or Removal.
 - a. An officer or board member may resign at any time. The resignation shall be made in writing to the president and shall take effect at the time specified therein. The acceptance of a resignation shall not be necessary to make it effective.
 - b. An officer or Board member may be removed, with cause by a vote of the board.
7. Board Vacancies. Vacancies on the Board shall be filled by appointment of the President with Board approval.

V. Officers

1. Officers. The officers of the **Hillsborough Association for the Education of Young Children** shall be: President, President-Elect (when this position is occupied), Past President (when this position is occupied), Vice-Presidents, Secretary, and Treasurer.
2. Election of Officers: Term of Office. The officers of the Association shall be elected annually by the members by mailed ballot. The President-Elect shall serve one (1) year in that office, two (2) years as President, and one (1) year as Past President. The terms of other officers shall be for (2) years or until the officer's successor has been elected and qualified.
3. Duties. The duties of the officers shall be such as are usually performed by these offices. Specific qualifications and duties are defined in the **Hillsborough Association for the Education of Young Children policies.**

VI. Nominations and Elections

1. Nominating Committee Appointment. Each year, the Board shall select a Nominating Committee in accordance with the Association's policies. The immediate past president shall chair the Nominating Committee.
2. Nominating Committee Duties.
 - a. The Nominating Committee shall request suggestions for nominations from the membership no later than eight (8) weeks prior to the date that the slate is presented for voting.
 - b. The Nominating Committee shall prepare a slate of officers in accordance with Association bylaws and policies, and shall notify the membership of the composition of the slate no later than four (4) weeks prior to the date that the slate is presented for voting.

3. Candidates by Petition. Nomination of additional candidates may be made by members representing not less than ten percent (10%) of the total **Hillsborough Association for the Education of Young Children** members (based on figures for the immediately preceding year), or by a majority vote of the membership at a meeting called for the purpose of voting.
4. Elections
 - a. The election of the President Elect, Vice President of Professional Development, Historian, Member at Large and Treasurer shall occur in even numbered years.
 - b. The election of the Vice President of Organizational Development, Vice President of Public Policy, Vice President of Technology, Secretary, and Member-at-Large shall occur in odd numbered years.
 - c. Elections shall be accomplished by November 30th of each year by mail vote, electronic-mail vote or by a vote at a membership meeting as determined by the Board in accordance with Association bylaws and policies. Election results shall be published in the first issue of the Association newsletter following the completion of the election.
 - d. Elections shall be determined by a majority of the members voting.

VII. Committees

The President, with the approval of the Board, shall appoint as many standing and special committees as are determined necessary to fulfill the purpose of the Association. The powers, duties, and qualifications for appointment to such committees (when appointed), will be specified in the **Hillsborough Association for the Education of Young Children** Leader Guide.

VIII. Fiscal Year

The fiscal year shall be from January 1 through December 31 or such other 12-consecutive-month period as the Board may designate.

IX. Parliamentary Authority

The most current edition of Robert's Rules of Order shall be the parliamentary authority of the Association.

X. Amendments

These Bylaws may be amended, repealed or altered in whole or in part (1) by a majority vote at any meeting of the Association; provided that a copy of any amendment proposal for consideration shall be mailed or electronically mailed to the membership at least thirty (30) days prior to the date of the meeting or (2) by approval of the members through a mail or electronic mail vote. The President

with the consent of the Board shall appoint a committee to review the Bylaws in odd numbered years.

XI. Dissolution of the Association

The Hillsborough Association for the Education of Young Children may be dissolved at a membership meeting called for the specific purpose by a majority vote of the Board. Upon dissolution of the Association, any remaining funds shall be distributed to one or more nonprofit organizations classified by the Internal Revenue Service as tax exempt under Section 501 © (3) of the Internal Revenue Code.

Amended and approved by the membership May 2011